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DD FORM 250 / WIDE AREA WORK FLOW (WAWF) PREPARATION

WAWF Receiving Report (DD Form 250) will be required prior to shipment from your facility. Long Beach Defense Contract Management Agency (DCMA) inspection and acceptance will be performed electronically via WAWF.

Seller shall notify the Boeing Supply Chain Services WAWF Focal via e-mail, c17acctadmin@boeing.com, of intent to ship 10 days prior to shipment. Seller shall include the following information in their e-mail: contract number, item number, part number, ship quantity, estimated ship date, place of manufacture CAGE code and Internal Control Number (ICN) included in the contract.

Buyer shall provide Seller a signed electronic copy of the WAWF Receiving Report (DD Form 250) via e-mail by the Boeing Supply Chain Services WAWF Focal. Seller shall hold shipment until receipt of the signed WAWF Receiving Report (DD Form 250). Two copies are required to be included with the shipment. Non-compliance will result in the shipment being returned to the Seller at the Seller's expense.

DCMA QAR site visit is not contemplated at this time but may be required in the future.