

**IDS Terms and Conditions Guide  
Section C**

**Clause Number: C203S  
Effective: 11/29/2004  
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**DD FORM 250 COMPLETION REQUIREMENTS**

To insure proper processing of Seller's DD 250, Seller is to include the following data in block 23 of every DD 250:

- (1) Purchase order number
- (2) Expedite number
- (3) Purchase order item number
- (4) MDC Purchasing Representative's initials
- (5) MDC Control Number

Data is available from the monthly automated shipping instruction report.