



SUPPLIER CHECKLIST VENDOR INFORMATION REQUEST (WAIVERS)

SUPPLIER NO.		CONTRACT NO.		DATE _____	
VENDOR NAME & ADDRESS		PART NO. _____			
		PART NAME _____			
		SPEC NO. _____			
		NEXT ASSEMBLY _____			
		CONTACT PERSON		PHONE NO.	
		MODEL(S)	PURCHASE ORDER NO.	QUANTITY	

(STATE DRAWING/SPEC REQUIREMENT LOCATION AND COMPLETE DESCRIPTION OF DISCREPANCY)
 ACTUAL IS:

SHOULD BE:

ROOT CAUSE:

CORRECTIVE ACTION:

CORRECTIVE ACTION WILL BE IN EFFECT
 (e.g., DATE, PO SERIAL NUMBER, ETC.) _____

PROCUREMENT AGENT _____

BOEING FURNISHED MATERIAL IDENTIFICATION NO. (e.g., SERIAL, LOT, OR BATCH NUMBER)

BOEING FURNISHED TOOLING

ADDITIONAL INFORMATION TO SUPPORT VIR (PREVIOUS FRRs OR VIRs THAT RELATES TO THIS PARTICULAR CONDITION)

THIS CHECKLIST IS TO PROVIDE THE PROCUREMENT AGENT WITH THE NECESSARY INFORMATION REQUIRED TO GENERATE A VENDOR INFORMATION REQUEST (VIR FORM DAC 26-23) AND/OR REQUEST FOR DRAWING OR SPECIFICATION CHANGE.

**SUPPLIER CHECKLIST FOR VIR (WAIVERS)
(Supplement for Form DAC 26-888)**

Waiver: A written authorization to accept a configuration item or other designated item, during production or after having been submitted for inspection, is found to depart from specified requirements, but considered, nevertheless, suitable for use “as is” or after repair by an approved method.

1. VENDOR NAME, ADDRESS, TELEPHONE NUMBER
2. PART NUMBER PER PURCHASE ORDER
3. PART NAME PER PURCHASE ORDER
4. DETAIL PART NUMBER & CHANGE LETTER IF BOEING DRAWING(*)
5. DETAIL PART NAME (*)
6. SUPPLIER DRAWING/BLEUPRINT (*)
7. PURCHASE ORDER NUMBERS
8. QUANTITY SUBMITTED AND AFFECTED
9. STATE DRAWING/SPEC REQUIREMENT LOCATION (*)
10. DESCRIPTION OF DISCREPANCY (IS) – SKETCH, ZONE, G/N, ETC. (*)
11. IDENTIFICATION NUMBER(S) FOR PART/MATERIAL, SERIAL, LOT, BATCH, HEAT OR ROLL (*)
12. ADDITIONAL INFORMATION TO SUPPORT VIR
13. NOTE IF BOEING FURNISHED MATERIAL OR TOOLING (*)
14. ROOT CAUSE OF DISCREPANCY
15. CORRECTIVE ACTION STATEMENT AND EFFECTIVITY

Note: (*) = if applicable